

JAKE RAVA

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PROFESSIONAL SUMMARY

Detail-oriented and dependable professional with hands-on experience handling high-volume financial transactions and delivering accurate customer service in fast-paced environments. Strong foundation in cash management, problem-solving, and communication. Currently pursuing a degree at the University of Nevada, Reno, with an interest in finance, banking, and business operations.

EDUCATION

University of Nevada, Reno

Major: Education (Coursework applicable to business and communication)

2024 – Present

CORE SKILLS

Cash Handling & Transaction Accuracy

Financial Responsibility & Accountability

Customer Relations

Data Entry & Attention to Detail

Time Management & Multitasking

Communication & Problem Solving

Team Collaboration

WORK EXPERIENCE

Scheels – Sales Associate

2026 – Present

Provide personalized service while managing transactions and maintaining accuracy in sales processing

Build customer relationships and assess needs to recommend appropriate products

Maintain knowledge of inventory, pricing, and product value to assist purchasing decisions

Support store operations including register balancing and merchandising

Fabulous Freddy's Car Wash – Car Wash Attendant

2024

Delivered consistent, detail-oriented service while maintaining efficiency in high-volume workflow

Assisted customers with payments and service selection, ensuring smooth transaction processing

Coordinated with team members to optimize service speed and customer satisfaction

Demonstrated accountability and reliability in handling daily responsibilities

McDonald's – Crew Member

2022 – 2023

Managed high-volume cash, card, and mobile transactions with a strong focus on accuracy

Balanced speed and precision in a fast-paced environment handling continuous customer flow

Resolved customer concerns professionally, maintaining positive customer relationships

Collaborated with team members to ensure efficient operations during peak hours

ADDITIONAL STRENGTHS

Quick learner with strong adaptability to new systems and processes

Proven ability to maintain accuracy under pressure

High level of integrity when handling money and customer information